SUGGESTIONS FOR ESTABLISHING AN AWS SECTION SCHOLARSHIP COMMITTEE AND PROGRAM
Why a Scholarship Program Guide?
Many AWS Sections have active scholarship programs and have been successful maintaining them. But some other Sections have asked for specifics on how to start a Section scholarship program. This pamphlet contains suggestions and ideas on how to establish and maintain a scholarship program. This is a guide only and is not intended to place restrictions or controls for managing a scholarship program.

The welding industry needs well-trained and educated people to carry out the responsibilities of research, production, manufacturing and distribution. One of the toughest challenges facing individuals seeking and training is finances. By establishing a scholarship program, your Section provides local support and demonstrates the act of giving back to the welding community through scholarships.

Section’s Educational Activities
One of the more important activities a Section may engage in is promoting welding education. This may be done by sponsoring an educational course, seminar, or conference. Or possibly a more rewarding action would be to form a Section scholarship Committee to raise funds to support educational endeavors of individuals entering the welding field or furthering their education in welding related activities.

The Section Scholarship Committee
There are various committees within a Section that may be activated by the Section’s Executive Committee, which could include an Education Committee and the Scholarship Committee. Ideally, your Section will appoint individuals to chair these committees.

Either one of these chairs could be designated as the Section Scholarship Committee Chair or equally share the responsibilities as co-chairs. The chair(s) would select several individuals to assist in the scholarship fund-raising activities and execution. Members of the committee need to be selected for their particular interests, enthusiasm, and knowledge of welding opportunities in your area.

The Section Scholarship Committee could administer two separate activities of the scholarship program. The first would be the establishment and fund-raising arm for Section awarded scholarships. The second would be to oversee your Section’s selection of applicants to be considered for District Scholarships, which are administered through the AWS Foundation and awarded at the annual District Conference.

The Section Scholarship Committee Members
The members of the Section Scholarship Committee could include individuals from the Section’s Executive Committee, the Section’s SENSE and Student Affairs Chair, the advisor from the local Student Chapter, Section Chair, and two or three Section members.

The Committee should establish and maintain a mechanism to communicate with local welding educators, assist in developing ways to improve the image of welding, and promote AWS education through Student Chapters in local high schools, technical schools, and colleges. This will build a bond between industry and education at the local level.
**Type of Scholarship and Amount Awarded**
The Section Scholarship Committee should decide what type of scholarship(s) should be offered and their selection criteria. Should the scholarship be based on technical subject matter, specified community college or university attendance, grade point average, etc? The amount available to be awarded will coincide with the funds in the endowment.

Local businesses could be solicited for scholarship fund donations. Maybe someone, or a group of individuals, would be interested in establishing and supporting a local named scholarship to honor someone for outstanding contributions to the industry.

**Raising Scholarship Funds**
Learn what businesses in your area actually ‘do’ – manufacturer, distributor, fabricator, etc. Also, members in the Section work for a variety of companies. Get them involved in your Section’s activities. Actively solicit all local industries.

To initiate your scholarship funding, you may want to consider a local campaign for donor contributions. Or conduct a fund-raising event conducive to your Section’s interests – golf tournaments, raffles, fishing and hunting tournaments, etc.

**Scope, Criteria and Qualifications**
When creating and developing a scholarship, it is easier to work from an outline listing the scope or introduction, criteria and qualifications. Such an outline can look like the following and can be adapted to reflect specific scholarship criteria.
**Introduction**
This scholarship fund was established in 201x by ‘Individual name’ and/or the AWS ‘Named’ Section.

**Purpose**
The purpose of this scholarship is to provide financial assistance to those individuals attending ‘an accredited technical college, community college, or university’ with an emphasis on ‘subject’ applications or studies.

**Eligibility**
The scholarship will be awarded to a student pursuing a …..All applicants must meet the following eligibility requirements:

1. Applicant must be a minimum of 18 years of age.
2. Applicant must be a high school graduate or have a GED.
3. Applicant must have a x.x minimum GPA.
4. Financial need IS or IS not required.
5. Applicant must be a citizen of ……
6. Applicant must submit all required information.
7. Applicant must show an emphasis on ‘subject’ in their coursework.
8. Applicant must reapply; however, persons who have received the award may be granted the award for a maximum of two years.

The award will be presented to individuals within the state of ….., or to selected schools within the local Section.

The AWS ‘Named’ Scholarship does not discriminate by age, race, color, national origin, disability, creed or gender.

**Selection**
The recipient will be chosen by the Section Scholarship Committee. The Committee will determine the recipient by ‘month’ of each calendar year.

**Award**
One $ award will be granted annually. No award will be paid to the recipient. All awards will be paid directly to the recipient’s academic institution on their behalf.

**Application Information**
Applicant must submit application form, two letters of reference only, personal statement, transcript, Statement of Unmet Financial Need, Verification of Enrollment.

Personal statement should include demonstrated timeliness and completion of assignments, creativity in solving problems, demonstrated responsibility on own initiative, organizational skills, participation in class, campus or outside activities, general background information, career objectives.

**Deadline**
Scholarship deadline is month, date.

**For more information contact:**
Name
Email
Phone
AWS x Section Scholarship Application

Deadline for Submission: xxxx of each calendar year
(Print in dark ink or type)

Return to.

Student Identification Number _____________________ Date ____________ Are you an AWS member? Yes _____ No ______

Applicant’s Name __________________________________________ Email Address _____________________________

Current Address ____________________________ Number ____________________________ Street ____________________________________________________________________________

Apt. No. ____________________________ Cell Number (    ) ___________ Home Phone (     ) ______

City ____________________________ State ____________________________ Zip __________________________________________________________________________

Are you a U. S. Citizen? Yes_____ No_____ If no, Country __________________ Are you at least 18 years of age? ______

Parent/Guardian’s Name ________________________________________________________________
(If under 18 yeas of age)

Parent/Guardian’s Address __________________________________________________________________________________

Are you employed? Yes ____ No ______ If yes, EMPLOYER’S NAME ___________________________________________

Employer’s Address ___________________________________________________ Employer’s Phone (        ) ___________

NAME OF COLLEGE/UNIVERSITY __________________________________________

Address ____________________________ Number ____________________________ Street __________________________________________________________________

City ____________________________ State ____________________________ Zip __________________________________________________________________________

Contact at College/University ____________________________ Phone Number (              ) _____________________

Proposed Major Area of Study __________________________________________ Expected Date of Graduation ______________

I affirm the information that I have (will) provided on this application, or any supportive materials, is (will be) complete, accurate, and true to the best of my knowledge. I understand that furnishing false information may result in not being considered or revocation of financial aid at some later date. I understand that, if selected for a scholarship, you may use my photograph and/or testimonial for promotion and public relations purposes.

Signature of Applicant ____________________________ Date ____________________________

Signature of Parent or Guardian ____________________________ If under 18 years of age Date ____________________________
**LIST OF SCHOOLS YOU PREVIOUSLY ATTENDED** (From High School through the Present)

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Address</th>
<th>Date Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*** Attach a transcript from all previous institutions attended ***

**DEMONSTRATED WELDING EXCELLENCE** (Include School/community Activities/Honors & welding work experience)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Year</th>
<th>Offices &amp; Honors</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**WORK EXPERIENCE** (Include present and previous employment, and use additional paper if required)

<table>
<thead>
<tr>
<th>Year</th>
<th>Company Name</th>
<th>Job Description (be specific)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**FINANCIAL AID REPORT** (List previous and current educational scholarships, grants, loans, work-study, or student employment) Attach a copy of your Student Financial Aid Form even if no financial aid was received.

<table>
<thead>
<tr>
<th>Date</th>
<th>Institution and Location</th>
<th>Type of Aid</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**LIST OF PERSONAL REFERENCES:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Street/City/State/Zip</th>
<th>Occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PERSONAL STATEMENT** – Attach a supplementary sheet to give information about your ambitions, goals, background, leadership, and any other factors that would assist the committee in judging your eligibility.
Verification of Enrollment

Dear Admissions/Registrar:

This student is applying for a scholarship from the AWS ‘Named’ Section. Please complete the information requested below for verification of the student’s acceptance to this academic institution.

In addition, please verify the student’s current enrollment status and total number of hours completed. This information should be included in the student’s scholarship application package.

To be completed by Student:

I authorize the above requested information to be released to AWS ‘Named’ Section in connection with my application for a Section Scholarship.

______________________________  ______________________________
Student  Academic Institution

______________________________  ______________________________
Student ID Number  Date

To be completed by Admissions/Registrar:

______________________________  ______________________________
Student  Academic Institution

Date of Acceptance to this Institution: _______________________________________________________

Is this student currently enrolled? __________________ Is this student full time or part time? (circle one)

Course of study currently enrolled: __________________________________________________________

Number of Academic Hours Completed: _____________________________________________________

Student State: (circle one)  Freshman  Sophomore  Junior  Senior  Other

Signature ________________________________  Title ________________________________

Print Name ________________________________  Telephone (_______)______________
Statement of Unmet Financial Need  
ATTENTION OFFICE OF FINANCIAL AID

This student is applying for a scholarship from the AWS ‘Named’ Section. Please complete the information requested below for verification of the student’s statement of unmet financial need, or attach an official letter from the Office of Financial Aid indicating the student’s current budget, needs analysis, and financial aid awards, including scholarships. If this form is completed prior to FAFSA submission for the current year, information from last year may be used.

Thank You.

-------------------------------------------------------------------------

To be completed by Student:

I authorize the above requested financial aid information to be released to the AWS ‘Named’ Section in connection with my application for a Section Scholarship.

________________________________________________________________________

Student Signature  

________________________________________________________________________

Academic Institution

________________________________________________________________________

Student ID Number  

________________________________________________________________________

Date

(over)
To be completed by Office of Financial Aid:

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Academic Institution</th>
<th>Academic Year</th>
</tr>
</thead>
</table>

Expected amount of financial need:

- Tuition & Fees $____________________
- Room & Board $____________________
- Estimated Academic & Personal Expenses (Books, Tools, Supplies, Travel) $____________________

**TOTAL** $____________________

Financial Aid:

- Did student file for FAFSA? Yes _____ No _____

<table>
<thead>
<tr>
<th>Financial Aid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Did student file for FAFSA? Yes _____ No _____</td>
</tr>
</tbody>
</table>

- Personal/family contribution expected $____________________
- Scholarships $____________________
- Grants $____________________
- Loans $____________________
- Work Study $____________________
- Other $____________________

**TOTAL** $____________________

**Total Amount of Expected Unmet Financial Need** $____________________

Comments ___________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

__________________________
Signature of Financial Aid Representative

__________________________
Title

In case of questions, please contact: __________________________________________________

(_________)_________________________
Telephone

__________________________
Date
The information and sample forms presented in this document are suggestions to be used at the discretion of the Section Officers and Members. They may be modified as needed to fit individual Section Scholarship Program qualifications and requirements.

For additional information regarding scholarships or Foundation services, please contact the AWS Foundation.

AWS Foundation
8669 Doral Boulevard, Suite 130
Doral, FL 33166
305-443-9353
800-443-9353

Sam W. Gentry, Jr., Executive Director, AWS Foundation
Extension 331 Email: sgentry@aws.org

Vicki Pinsky, Associate Director, Scholarships, AWS Foundation
Extension 212 Email: vpinsky@aws.org

Nazdhia Prado-Pulido, Coordinator, AWS Foundation
Extension 250 Email: nprado-pulido@aws.org